

Certified International Property Specialist (CIPS) INSTRUCTOR APPLICATION



Include a resume with this application along with a letter of recommendation from your local REALTOR® Board (US/Canada applicants) or the Cooperating Association and/or Course Sponsor (non-US/Canada applicants).

Applications are reviewed during the months of March and September of each year.

Personal Information

DATE: _____

NAME: _____

OFFICE: _____

ADDRESS: _____

CITY: _____ STATE: _____

COUNTRY: _____ POSTAL CODE: _____

TELEPHONE: _____ FAX: _____

E-MAIL: _____ WEB SITE: _____

REALTOR® BOARD OR NATIONAL ASSOCIATION MEMBERSHIP(S):

** Attach letter of recommendation from your REALTOR® Board or Sponsor*

Licenses held: _____

Education

Designations currently held: _____

(Must be a CIPS designee)

Train-the-trainer courses:

Other real estate education:

Other special training:

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■ **Adult Teaching Experience - Preferred**

Describe your teaching experience in **adult** education settings (what programs, date and length of assignments, audience, etc.) Highlight any international topics taught whether business or cultural.

Is there a specific seminar or topic you specialize in delivering?

Which CIPS courses would you like to teach? Note: All courses are one-day in length.

- | | |
|---|--|
| <input type="checkbox"/> Global Real Estate: Local Markets | <input type="checkbox"/> Global Real Estate: Transaction Tools |
| <input type="checkbox"/> Asia/Pacific & International Real Estate | <input type="checkbox"/> At Home With Diversity |
| <input type="checkbox"/> Europe & International Real Estate | <input type="checkbox"/> The Business of U.S. Real Estate |
| <input type="checkbox"/> The Americas & International Real Estate | |

■ **International Experience - Preferred**

List and explain your last five years of international work experience, focusing on recent activity to demonstrate current involvement.

List languages in which you are fluent to teach (you may be tested for proficiency).

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International Experience - Preferred (continued)

Do you have in-depth knowledge of a particular country, region, or culture?

Have you lived or worked abroad?

How many transactions have you completed in specific countries?

Describe in detail your qualifications to become an instructor in the course(s) for which you've applied.

Summarize the extent of your foreign travel for business.

Approximately what percentage of your business or time is spent on international activities?

How many years have you been actively involved in the international arena?

Briefly describe your current level of involvement in international business.

List any international organizations (not necessarily business-related) of which you are a member.

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Professional Specialty

In which of these specialty areas are you primarily involved?

- | | | | |
|-------------------------------------|--|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> Management | <input type="checkbox"/> Appraisal | <input type="checkbox"/> Relocation | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Brokerage | <input type="checkbox"/> Property Management | <input type="checkbox"/> Taxation | _____ |
| <input type="checkbox"/> Leasing | <input type="checkbox"/> Consulting/Counseling | <input type="checkbox"/> Legal | _____ |
| <input type="checkbox"/> Financing | <input type="checkbox"/> Development | <input type="checkbox"/> Sales | |

Property type:

- | | | | |
|--------------------------------------|-------------------------------------|--------------------------------------|--------------------------------------|
| <input type="checkbox"/> Retail | <input type="checkbox"/> Leasing | <input type="checkbox"/> Recreation | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Resort | <input type="checkbox"/> Office | <input type="checkbox"/> Not limited | _____ |
| <input type="checkbox"/> Residential | <input type="checkbox"/> Industrial | by property type | _____ |
| <input type="checkbox"/> Commercial | <input type="checkbox"/> Rural Land | | |

Describe your motivation for wanting to teach the CIPS courses.

List three business references and their contact information so we may call if needed.

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*Thank you for your interest
in the CIPS education program.*

E-Mail:
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Mail: Dawn Headtke
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430 North Michigan Avenue
Chicago, IL 60611 USA

▶ PRINT ▶ SUBMIT FORM

